Office of International and Extended Studies
Late Add Petition

Name: _____ Date: _____

Daytime Phone: _____ SSN: _____

Email: _____ Student ID#: _____

Please complete the table with the course information:

5 Digit Course Code	Section	Department /Course Number
Example: 10123	1	ENGL 100

Please explain the circumstances regarding your request to add courses after the deadline date for:

☐ Open University Year: ____ ☐ Special Session Year: _____ ☐ Winter Session Year:_____

☐ Fall ☐ Fall
☐ Spring ☐ Spring
☐ Summer ☐ Summer

(Use backside of this form as necessary to complete explanation)

_____ _____
Student's Signature Date

FOR IES OFFICE USE ONLY:

Approved Denied Date: _____

_____
Signature (Authorized IES Official)